



The Olde Schoolhouse Daycare Center
491 Saratoga Road
Scotia, NY 12302
(518) 399-5850 Phone (518) 930-0840 Fax
toshdaycare@gmail.com

Application for Employment

Position Applied for: _____

Date _____ Anticipated Salary: _____

Full Time _____ Part Time _____ Hours Available _____

Full Name _____

Address _____ City _____ State _____ Zip _____

Phone Number _____ Email _____

Are you currently employed? _____ Yes _____ No May we contact your current employer? _____ Yes _____ No

Are you a citizen of the US? _____ Yes _____ No Do you have the legal right to work in the US? _____ Yes _____ No

Have you been convicted of a felony within the last 7 years? _____ Yes _____ No

If yes, please describe: _____

EDUCATION

High School _____

Address _____

Graduated _____ Yes _____ No _____ GED

College/University _____

Address _____

Graduated _____ Yes _____ No Degree & Subject _____

College/University _____

Address _____

Graduated _____ Yes _____ No Degree & Subject _____



EMPLOYMENT HISTORY (list the most recent first)

Company _____ From _____ To _____
Address _____ Phone _____
Position _____ Salary _____
Duties _____
Reason for leaving _____

Company _____ From _____ To _____
Address _____ Phone _____
Position _____ Salary _____
Duties _____
Reason for leaving _____

Company _____ From _____ To _____
Address _____ Phone _____
Position _____ Salary _____
Duties _____
Reason for leaving _____

Company _____ From _____ To _____
Address _____ Phone _____
Position _____ Salary _____
Duties _____
Reason for leaving _____



REFERENCES

(please list at least 2 business references and one personal reference that are not related to you)

Name _____ Phone _____
Company _____ Position _____
Address _____ City _____ State _____ Zip _____
Email _____
Working Relationship _____

Name _____ Phone _____
Company _____ Position _____
Address _____ City _____ State _____ Zip _____
Email _____
Working Relationship _____

Name _____ Phone _____
Company _____ Position _____
Address _____ City _____ State _____ Zip _____
Email _____
Working Relationship _____



JOB RELATED SKILLS

(please list any additional job related skills or qualifications)

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SIGNATURE AND UNDERSTANDING OF AT-WILL EMPLOYMENT

I certify that my answers are true and complete to the best of my knowledge. I authorize you to make such investigations of all statements contained in this application for employment as may be necessary in arriving at an employment decision. In the event I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge. I also understand that if employed that I am required to adhere to all policies and procedures of The Olde Schoolhouse Daycare Center.

I further understand that my employment and compensation is terminable at-will. There is no definite period and my employment and compensation may be terminated by the company (The Olde Schoolhouse Daycare Center) at any time and for any reason whatsoever, without cause at the option of either the company or myself.

Applicant's Signature

Date

Applicant's Printed Name